

**SOUTHEAST TEXAS AREA 67
QUARTERLY ASSEMBLY
Sheraton Hotel – Houston Texas
Area Committee Meeting
Saturday October 06, 2007**

- I. **Open – Bonita W** - opened the meeting with the Serenity Prayer.
- II. **Preamble - Tandy B**– read the preamble to the SETA Policies and Procedures Manual.
- III. **Roll Call – Bill B** (Please see attached)
- IV. **Minutes – Deborah D** - no corrections
- V. **Treasurer’s Report – Don B**

A table has been set up for the DCMs & committee chairs to pick up their financial reports at the back of the room. **Coffee was self-supporting this quarter.** See Sunday’s area assembly for the treasurer’s report.

VI. Delegate’s Report – Gus H

Gus thanked those who had anything to do with coordinating the hotel. We had a very good DCM sharing session. We have information concerning the General Manager Rotation position. Our trustee Connelly B has already had a conference call with the delegates in the SW region; he is off to a good start reaching out to us and keeping us informed via the SWRDA newsletter. Forum will be interesting next week to discuss the issue of the general manager; all delegates and alt delegates will get together on this issue and to discuss agenda items that may be proposed for next years conference. The treasury is healthy and now is the time to look for 12 step opportunities.

VII. Alternate Delegate’s Report – Betsy G

Betsy is the communication link with the alternate delegates from the other areas. She passes along information of our activities in the newsletter for the SW regional delegate’s assembly. District 32 has written a play on “How to lead an AA meeting”. It is now being performed in Oklahoma, congratulations to District 32 and the Area. We have flyers ready for the Forum. The gratitude dinner is all set and the event is paid for without asking the districts for any additional help. Lee G, DCM, is doing an outstanding job getting everything ready.

VIII. Ad hoc committee – report from the SCAP/Funds will be given on Sunday.

IX. New Business

- **Marshall W** - Web committee budget increase request will be given on Sunday. The area committee fully agreed on three items:
Supporting the request from the committee, sending the Webmaster to the finance committee to support this request and finally appoint an ad-hoc committee charged with the development of IT guidelines which will include licensing, upgrades, maintenance, software and storage for all computers and other electronic assets.
- **Sarah D** – Archives committee budget increase request will be given on Sunday. The area committee fully agreed to request feedback from its knowledgeable computer members pertaining to the computer/tools needed to best catalog our files into the digital world. This will be an ongoing inquiry.
- **Bonita W** – Area business operating solutions. It is the committees’ job to address issues and to take action when needed, as a result from last assembly questions we will have a workshop talking about the What and Why of the Area Standing Committees and Liaisons and the Who and What is our area committee. Are we carrying a Unified message?
- **Bonita W** – January assembly agenda items – the formation of the Website Ad Hoc IT committee.

X. Announcements – Tandy B

See Sunday’s report. Remember voting members need to sign in. Please note when signing in if you are staying in the hotel. Dist 81 will be the April host for the assembly.

XI. Close – Bonita W

Respectfully submitted,
Deborah D, Area Secretary