

### DISTRICT 82 MULTI-LINGUAL COMMITTEE CHAIRPERSON JOB DESCRIPTION

#### **GENERAL DESCRIPTION**

The Multi-Lingual Committee Chairperson is elected by the district committee to serve a two-year term that runs concurrent with the district officers and is a voting member of the district committee. In the absence of the Multi-Lingual Committee Chairperson, the Alternate Multi-Lingual Committee Chairperson is a voting member of the district committee.

#### **COMMITTEE PURPOSE**

The Multi-Lingual Committee purpose is to assist in the translation of both verbal and written materials for use in carrying the message to the other than English speaking member of Alcoholics Anonymous. Members should be multi-lingual with English being one of the fluent languages they speak.

#### **POSITION QUALIFICATIONS**

1. Bi-Lingual
2. Stable sobriety
3. Previous service to the district suggested but not required
4. Commitment to serve the district committee as suggested by the position duties and responsibilities

#### **DUTIES/RESPONSIBILITIES**

1. Chair the Multi-Lingual Committee monthly meetings
2. Attend district meetings
3. Submit written committee reports to the district secretary
4. Be available to the DCM, the district officers, the standing committee chairpersons, and all members of A.A. in the district as a resource for questions or multi-lingual issues
5. Attend Area Multi-Lingual Committee meetings and report back to the district committee
6. Visit groups within the district as often as possible and encourage participation from the individual members and groups
7. Participate in service workshops and give presentations when asked
8. Submit an annual district budget and attend budget meetings
9. Have a willingness to learn and apply the Twelve Traditions to the position
10. With the help of committee members, prepare an annual budget
11. Coordinate the written translations of the district minutes as requested by the district committee
12. Be a liaison with the Spanish speaking districts and area services