

**DISTRICT 82**  
**ALTERNATE DISTRICT COMMITTEE MEMBER (ALT. DCM)**  
**JOB DESCRIPTION**

**GENERAL DESCRIPTION**

The Alternate District Committee Member is elected by the district committee to serve a two-year term that runs concurrent with the area officers and is a voting member of the district committee only in the absence of the DCM.

**POSITION DESCRIPTION**

The Alternate District Committee Member carries out the duties of the DCM when the DCM is unavailable.

**POSITION QUALIFICATIONS**

1. Four years of sobriety
2. Two years previous service with the district committee
3. Commitment to serve the district committee as suggested by the position duties and responsibilities

**POSITION DUTIES/RESPONSIBILITIES**

1. Carry out the duties of the DCM for the district in their absence
2. Attend area assemblies and district service functions when possible
3. Work with the district officers and district committees
4. Manage any special projects for the district such as hosting of area assemblies, hosting annual Gratitude Dinner, hosting convention hospitality suite
5. Be available to the DCM, the district officers, the standing committee chairpersons and all members of A.A. in the district as a resource for questions or issues concerning specific position
6. Participate in service workshops and give presentations when asked
7. Submit and annual district budget and attend budget meetings
8. Attend area assembly and report back to the district
9. Have a working knowledge of the Twelve Traditions
10. Attend district meetings
11. Visit groups within the district as often as possible and encourage participation from the individual members and groups.