Attendees: Marshall W. (Chair), Jeff H. (Webmaster), Betsy G. (Review/Finance) and Richard B. (Alt Support)

Call to Order: Marshall W. called the meeting to order at 09:40 am at the Spring Branch Memorial Club followed by the Serenity Prayer.

Service Material: no reading.

Minutes: The September 19th minutes were reviewed and stand approved.

IT Committee	
Chair	Marshall W.
Alt. Chair	Waco M.
Secretary	(open)
Postmaster	Kyna D.
Alt. Postmaster	(open)
Webmaster	Jeff H.
Alt. Webmaster	Dan P.
Support	Waco M.
Alt. Support	Richard B.
Review	Betsy G.
Finance	Betsy G.

IT Chair: Marshall W.

- At recent committee meeting, Zaz questioned having Intergroup links on district web pages. Jeff H. has since removed these links from all district pages.

- A summary on the Ad Hoc committee on area elections efficiency was presented by Marshall.

- Area alternate chair, Kris H., suggested setting up a PC at the January convention with dual language (Spanish). Jeff H. will explore splitting Multi Lingual web page into dual languages.

- Archivist requested a link be provided on district web pages. After some discussion, it was decided this would not be feasible. Also, the Archivist web page needed update to new chairperson. Jeff updated the page with "Charles H.".

- A request was made to update the Alt. Treasurer web page with new name. Jeff updated page with "Debi F.".

- There are area committee positions open for Secretary and Multi-Lingual.

- Reminder: Be sure to register and reserve a room early for the January convention. Betsy, Jeff, Richard, and Marshall plan to attend.

- Input to the SETA quarterly newsletter was requested. Jeff H. will provide a synopsis on his experience at the recent National AA Technology Workshop and SW Regional Forum in St. Louis, MO.

Webmaster: Jeff H. – The SETA web site was backed up on 09/19/15. Currently at 4,895 files, 706 MB (70%). There were 15 site postings consisting of flyers, CFC presentation, content updates, minutes and several agenda item materials. There were a few requests that required sanitizing to remove personal information and much of the agenda support materials required sanitizing as well.

Was requested to remove many of the district committee page hyperlinks to Intergroup sites with the understanding that the purpose of SETA website is for service structure business information and not for finding an A.A. meetings.

NAATW notes: I am participating in committee to gather recovery communication methods into a common collective for evaluation and metrics (web sites, social media, paper media, etc., AA/NA/CA/Al-Anon/Recover Services). Members assigned areas throughout US and Canada to "data mine". Very interested in targeting SETA site for better focus on Primary Purpose and making a "Responsive" site to support various browser tools (desktop, mobile device, ASL, etc.).

Would like to pursue sharing of data between Area, Intergroup, district, group sites – single source driven.

SWRF notes: This was my first forum. The forum was quite awesome and it was like a big group conscience meeting with microphones. Terry Bedient, Class A nonalcoholic, opened up and gave us all a warm welcome, we watched a great film of the early days in A.A. There was a lot of activity and

discussion from grapevine and, Lavina, Language of the heart is available on audio and the Big Book just got published in Twi in Ghana I thought that was interesting. There was a lot of discussion on membership - one thing that stood out to me is we don't really get to do many 12 step calls anymore.

Postmaster: Kyna D. – no report

Support/Alt Support: Waco M./Richard B. – no report

Review: Betsy G. – There were 12 SETA Announce requests accepted and 1 request was blocked due to virus infection.

Finance: Betsy G. – The finance report was reviewed and stands approved.

Southeast Texas Area Assembly
IT Committee
Financial Report October 2015

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	APPROVED 2015 BUDGET		Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Remaining Budget
2	3 Quarterly Assemblies	$265.00				$87.75			$87.75						$175.50	$89.50
3	Area Convention	$250.00	$269.10												$269.10	-$19.10
4	Subtotal	$515.00	$269.10	$0.00	$0.00	$87.75	$0.00	$0.00	$87.75	$0.00	$0.00	$0.00	$0.00	$0.00	$444.60	$70.40
5																
6	Other Expenses:															
7	Telephone (Hot Spot)	$150.00						$120.00							$120.00	$30.00
8	Printing	$50.00													$0.00	$50.00
9	Software	$450.00		$90.00					$135.00		$55.00				$280.00	$170.00
10	Supplies	$250.00						$62.00		$30.07					$92.07	$157.93
11	Registration Fees (website fees)	$175.00	$46.80				$61.10	$61.10	$61.10	$61.10	$249.40	$143.16			$683.76	-$508.76
12	Room Rental	$100.00				$180.00									$180.00	-$80.00
13	Equipment	$1,400.00		$93.63				$178.61							$272.24	$1,127.76
14	Subtotal	$2,575.00	$46.80	$183.63	$0.00	$180.00	$61.10	$421.71	$196.10	$91.17	$304.40	$143.16	$0.00	$0.00	$1,628.07	$946.93
15	TOTAL	$3,090.00	$315.90	$183.63	$0.00	$267.75	$61.10	$421.71	$283.85	$91.17	$304.40	$143.16	$0.00	$0.00	$2,072.67	$1,017.33

Chairperson proposal: Several companies do not accept checks. It was suggested that we create separate bank accounts with debit cards for area committees. The treasurer could then transfer funds between accounts and access them for reporting. Betsy will follow up with area chair and treasurer.

Old Business:
- Projector replacement for Delegate still needed.
- The IT roster was passed around and updated by attendees. Betsy will promulgate changes.
- Toll charges for GoTo Meetings – Continued discussions and determined all should be aware they may incur charges depending on their phone service plan.
- Betsy – Tech Soup offers discounts for Business Advantage Plus at no cost. We may want to take advantage of this offer.
- Betsy – Hot Spot 4GLTE is still coming in November but is concerned about it still working. Mobile Beacon, provider, is not listed as a service on Tech Soup. Marshall will follow up

New Business:
- Our next meeting will be on December 5th due to holidays and associated family events. Jeff updated the IT web page with a note indicating the change to 12/5.

Rev 0

- Marshall – Concerning the quarterly SETA newsletter, we should consider a default template of standard IT information then we may add information on recent events as needed.

Meeting was adjourned at 11:33 am. The next monthly IT Committee meeting will be held on Saturday, **December 5th**, at the Spring Branch Memorial Club (SBMC).

Respectfully submitted, Jeff H. – Webmaster