



SETA IT Committee Meeting Minutes – July 11th, 2015

Attendees: Marshall W. (Chair), Waco M. (Alt Chair/Support), Kyna D. (Postmaster), Jeff H. (Webmaster), Dan (1502 Group), Jackie (Bear Creek Group), Evan (District 20)

Call to Order: Marshall W. called the meeting to order at 4:30 pm at the SETA Assembly followed by the Serenity Prayer.

Service Material: Marshall W. read Concept 7 and Waco M. read Tradition 7.

Minutes: Jeff H. handed out the June 20th minutes. Discussion and acceptance was tabled until the next monthly committee meeting.

IT Committee	
Chair	Marshall W.
Alt. Chair	Waco M.
Secretary	(open)
Postmaster	Kyna D.
Alt. Postmaster	(open)
Webmaster	Jeff H.
Alt. Webmaster	(open)
Support	Waco M.
Alt. Support	(open)
Review	Betsy G.
Finance	Betsy G.

IT Chair: Marshall W.

- Migration to new webmail service is high priority. 1and1 has issue with how to control replies to broadcast messages, e.g., SETA-Announce.
- A brief history of the website committee and IT committee was provided
- Committee members shared on managing SETA mail accounts – forwarding/replying

Webmaster: Jeff H. –

- No SETA website back up since 06/19/15
- There were 5 website postings since June 20th with no issues - 3 meeting minutes, 1 D51 flyer and 1 IT Equipment Custody form.
- Working with Assembly Efficiency Ad Hoc committee to enhance position candidate display during our Assembly voting process.
- PI/CPC Committees working on web page enhancement. My involvement has been minimal.
- District 31 web page was found to be inconsistent on meeting location. Jeff H. to investigate and resolve discrepancy. (COMPLETED 07/18/15)

Postmaster: Kyna D. – no report

Support: Waco M. –

- Cable locks now being issued to officers/committees hold SETA assets
- Screen projector was returned to the Archives chair
- Asset labeling continues

Review: Betsy G. – no report

Finance: Betsy G. – no report

Old Business: None

New Business: None

Meeting was adjourned at 5:40 pm. The next monthly IT Committee meeting will be held on Saturday, July 25th, 2015, at the Spring Branch Memorial Club (SBMC).

Respectfully submitted, Jeff H. – Webmaster