

IT Area 67 Minutes from Assembly Meeting Saturday, 4/12/14

Attendees: Marshall W/Chair; Jeff H./Webmaster; Waco M/Support; Cheryl M/D-31 IT Rep; Jackie V./D-40 IT Rep. GTM not available.

March, 2014 minutes not available.

Open Positions: Alt. Chair, Alt. Support, Alt. Postmaster, Alt. Secretary and Secretary.

Jeff H made motion to elect Waco M as Support; Cheryl M. second; Waco M. was unanimously voted in as our new Support.

Marshall mentioned that although Kris H./SETA Treasurer had paid our Gossamer Account (host), Gossamer had cut us off, so Kyna/Postmaster re-paid it and will be reimbursed by Kris.

Linda K/SETA Registrar was having problems. Jeff H. gave her the correct settings and Cheryl M. will follow-up with her to make sure everything is working properly.

Waco mentioned something to the effect that we may need to redirect Port 80 to Port 443; and something to the effect of encrypted versus clean text and it was decided to discuss this avenue further at our next monthly meeting Saturday, 4/26/14.

Also at our next monthly meeting we will be continuing our discussion in regard to moving our meeting from Post Oak Club to Spring Branch Memorial Club.

Waco will also get with Kyna to set him up as Support versus Alt. Support.

It was agreed by the committee that Jeff H. should attend the National AA IT Workshop to be held in St. Louis, MO to meet August 8-10, 2014. Marshall on Sunday, 4/13/14 will address the Assembly in regard to requesting additional monies not to exceed \$1,200.00 for the trip.

Side Note: Assembly passed our request unanimously.

We also discussed that in regard to Support, we need to:

- Get a handle on Inventory for those officers holding positions/committees within SETA that have equipment we should be aware of.
 - Feasibility of Asset Tags or some variation thereof.
- Some laptops need new batteries.
- The inventory Donnie (past Support) has is equipment/parts too old worth saving so he will dispose of such items.
- If not already included in our Guidelines, need to add the Extent of IT Support, what and who we are responsible for and to what extent (e.g., not 24/7).

Respectfully submitted,

Jackie V.
D-40 IT Rep.