



TREATMENT FACILITIES COMMITTEE MEETING MINUTES

December 18, 2023, 7pm, Meeting

- 1) Meeting Called to Order: 7:05 pm with the Serenity Prayer, Chris G.
- 2) Meet and Greet
- 3) Secretary Report: Minutes for the TFC meeting of November 15, 2023 were reviewed in advance of the meeting by committee members. Motion to Accept as presented: Diane L; Second: Don M.; Motion carried. Tina A also shared with the committee that she has served in the role as Secretary since February of 2022, and will be rotating off as Secretary of the TFC at the end of December 2023.
- 4) Treasurer Report: Taylor C. reviewed current budget; the remaining balance is \$91.33. Motion to accept the Treasurers report as presented: Don M.; Second: Tina A. Motion carried.
- 5) Chair Report: Chris G
 - a) Final Expense Report: The final expense report will be transmitted to Katherine Taylor C
 - b) SETA.BTG Database Domain Transfer and Billing (to be discussed in Item 7a.)
 - c) TFC Inventory Update: John S accepted the role as facilitator for the inventory. He is a past delegate from Alabama. Chris is hoping to meet him at the SETA convention. Questions are being prepared about the inventory, and preview information will be discussed.
 - d) Requested changes to TFC webpage & Volunteer Sign Up QR Code: this was completed prior to the District 20 Houston Round-up and Landa Group. Very successful in signing up Temp Contacts
 - e) Announcements:
 - i) TFC Display board (update to be provided in Literature report)
 - ii) New Facility request of AA meeting. Chris has attempted several times to contact the facility without success. Facility in District 70 requesting meeting. They already have a women's meeting active.
 - iii) SETA Convention-need table volunteers
- 6) District Reports
 - a) Kevin DCM D70-There is a new TFC Chair, Sara S. The Right Choice has Co-Ed meetings on Sunday, and Women's on Monday and Men's on Tuesday
 - b) Diane L, D32 has 2 groups taking meetings into facilities. Heights PPG is doing a Big Book Study at the Positive Recovery Center, and The Woodlands PPG has an Open meeting on Saturdays at 7pm at Mallard Lake
- 7) Committee Reports
 - a) BTG Subcommittee Report, Don M.:
 - i) Currently there have been 13 volunteers sign up using the Google form.
 - (a) Six from Chris's trip to the Lamda Group Thanksgiving roundup
 - (b) Six from the men's meeting Taylor and I attended.
 - (c) One from an event at my group.
 - ii) Our web hosting has been moved into our name, currently mine pending outcome of area committee vote. Hostec is our hosting site, GoDaddy has our domain name. The form has been translated into an English/Spanish version. Kudos to Yesenia for helping with the translation. Kudos to Kendyl for taking the introduction to BTG to districts 20, 52, 81, 82 and 90. As you may or may not know, Corrections has declined our invitation to participate in the committee.
 - b) Literature and TFC Display Update, Diane L:
 - i) Literature-nothing to report
 - ii) TFC Display board for SETA Convention: Diane L shared that the board should be considered temporary in that a nicer version can be considered for 2024. The board being prepared now is



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being done “quickly” in order to have something for SETA convention. The board will include the QR code for signing up temp contact volunteers. Kendyl W made a motion to authorize Diane L to expend \$91.00 to prepare the display board. Second: Tina A; Motion carried.

iii) Spanish Liaison-Yesenia I not present.

iv) Meeting Mapping Utilization-Taylor C reported the following:

- (1) List of recovery facilities that are 12 step friendly
- (2) These are the facilities where presentations about TFC are recommended.
- (3) The purpose of this database is for District/Groups to do the footwork to present to facilities.
- (4) TFC will prepare materials for the use of Districts/Groups for presentations to administrators of these facilities. TFC would provide a standard presentation (bullet points).
- (5) The process could flow as follows:
 - (i) Develop presentation: Talking points (guide); conversation guide to build relationships with administrators.
 - (ii) Send this presentation to DCMs to provide to District TFC committee members
 - (iii) District TFC members then set up meetings with administrators of facilities in the District (generated from the database of 12 step friendly facilities
 - (iv) If there are not meetings, then propose to start one; if there are meetings, how can the district committee help further
 - (v) Taylor, Chris and Kendyl will develop talking points and present to TFC in January under Old Business.

8) Old Business

- a) Alt Chair position: Matt G will not be able to stand for this position after all so it remains open and Secretary Position for TFC now open
 - i) Chris to place open positions on SETA Announce
- b) Changing TFC meetings to Google Meet format. After discussion it was agreed that the change would take place after the SETA convention and one more TFC meeting in Zoom format. This gives time to inform the TFC members and for IT to switch over and update TFC website.

9) New Business tabled to January 2024

10) Meeting adjourned at 8:25 PM



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MEETING ATTENDEES

Area TFC Officers

Chris G.	Chairperson
Open	Alt. Chairperson
Taylor C.	Treasurer
Open	Alt. Treasurer
Tina A.	Secretary
Open	Alt. Secretary

Committees

Yesenia I	Hispanic Liaison (not present)
Diane L	Literature
Don M	Chair, BTG SubCmte

District Attendees

Kendyl W.	D82 Member
Kevin	D70 DCM