



TREATMENT FACILITIES COMMITTEE MEETING MINUTES

August 15, 2023, 7pm, Meeting

- 1) Meeting Called to Order: 7:05 pm with the Serenity Prayer, Chris G.
- 2) Meet and Greet
- 3) Secretary Report: Minutes for the TFC meeting of July 17, 2023 were reviewed in advance of the meeting by committee members. Motion to Accept as presented: Kendyl W; Second: Yesenia L.; Motion carried.
- 4) Treasurer Report: Taylor C was not present to report. Kendyl requested that at the September meeting we include an agenda item to consider the purchase of a printer and printing services.
- 5) Chair Report: Chris G reported briefly on the following:
 - a) Standardization of monthly committee meeting: Secretary to post on SETA Announce that the TFC meetings are held on the 15th of each month, and if the 15th falls on a weekend or holiday, the meeting will automatically roll to the next business day. Motion: Yesenia I; Second: Tina A; Motion carried.
 - b) Hybrid Meeting: Tabled
 - c) Collaborative Workbox-Update: Chris G. reported that a meeting is being set up to train those on the work box. Kendyl W. requested that the Chair provide a committee report on the circumstances regarding the issues with the Workbox and the decisions made to address those issues.
 - d) Resource Binder Update-the binders include the meeting mapping form and SETA BTG Flow Chart. The Meeting mapping form is to be used to update the meeting database.
- 6) TFC Committee Reports:
 - a) Literature: Diane L.: not present.
 - b) Hispanic Liaison: Yesenia I. reported that she is attending the Saturday morning women's meeting in Spanish Intergroup. She provides info on becoming a Temp Contact, and assists AAs in filling out forms for Temp Contact.
- 7) TFC Open Positions:
 - a) TFC/BTG Liaison: The Chair will prepare a position description and expectations for review by the committee at a future meeting.
- 8) New Business
 - a) SETA BTG Flow Chart: Chris G. gave an overview of the draft Flow Chart of the SETA BTG process. Chris G. indicated that it will be presented the next evening at the monthly CFC meeting. Kendyl W. offered to use software to transfer handwritten draft to a graphic presentation.
- 9) Old Business
 - a) TFC/BTG Mtgs at Facilities: Chair to determine if District TFCs are getting BTG info into facilities and gauge interest in setting up Temp Contacts.
 - b) Engagement of CFC and Intergroup: After some discussion it was concluded that the best way to more fully engage CFC and Intergroup is to attend their meetings and share info on BTG.
- 10) Motion adjourned at 8:45pm; Responsibility Statement recited by all.



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MEETING ATTENDEES

Area TFC Officers

Chris G.	Chairperson
Fred M.	Alt. Chairperson (not present)
Taylor C.	Treasurer (not present)
Open	Alt. Treasurer
Tina A.	Secretary
Open	Alt. Secretary

Committees

Yesenia I	Hispanic Liaison
Diane L	Literature (not present)

District Attendees

Don M.	D31 Member (not present)
Eddie M.	D31 CFC (not present)
Bryce K.	D31 Rep (not present)
Jody B.	D32 Member (not present)
Gail B.	D32 Member (not present)
Shea L	D40 Member
Matt G.	D52 Member
Jose B.	D64 Liaison to Spanish Intergroup
Ray F.	D70 TFC Chair
Kevin W.	D70 Member
Brett H.	D81 TFC Chair (not present)
Robert H.	D81 Alt TFC Chair (not present)
Forrest L.	D81 GSR
Kendyl W.	D82 Member
Mike D.	D82 Member

Other Attendees

TFC Representative is an elected trusted servant for their district.

TFC Member is an actively involved service member for their district.