

AREA FINANCE COMMITTEE MEETING

SECRETARY'S REPORT

December 21, 2019

Meeting began at 10:05 am with Serenity Prayer.

Attendees:

Michelle H. – Finance chair

Betsy G. Past Delegate

Christina A. – SETA Alt. Chair

Meece' T.- Finance Sec

Ron S. – SETA Treasure

Troy B. – Area 67 Delegate

Doug D. - GSR

Kris H. – Alt Delegate

Rick M. – SETA Chairperson

Committee Purpose: This committee prepares the budget for the following fiscal year. This is done with the Budget Committee comprised of the Area treasure, Finance Chair and any assembly member requiring funding for approved Area service work. Also, we study and review the needs of the Assembly as a whole, as they relate to income and expense; with an aim to insure a healthy, but practical Area financial status that honors the intent of the Seventh Tradition of self- report. Read by Michelle H., Committee Chair

Introductions – 8 attendees.

Tradition Seven -

Secretary Minutes: Meece' (Meeka)T. and Elizabeth G. – Reviewed and Approved

Ongoing Business:

- Review of Committee Workshop Lottery: Presentation by Christina S., Area 67 Alt Chair. All candidates will be placed in a hat to begin the lottery at the 2021 Budget Committee meeting. This will require a change to the Area Budget Spreadsheet Procedures. After initial drawing lottery candidates will rotate annually. The Assembly will fund one Committee Lottery Candidate a year, if funds are available.
- Change of Area Assembly Venue 2021-2022 to the Double Tree Hotel voted unanimously for a savings of \$1200/year. Also presented by Christina S., vote to approve was unanimous by the Finance Committee. This change will be presented to the Assembly January 2020.
- Review of line item motion: Presented by Michelle H., Finance Chair to add the Regional Forum Host and SWRAASA Host to the quarterly assembly budget as a reminder to the Budget Committee to prepare financially as the time approaches.
- Dropbox tracker update to include preparation of 15-minute presentation by Betsy G., Kris H., and Meece' T. explaining "Fully Funding the Delegate." Due 2/15/2020 for Finance Committee review and presented during April Area Assembly after the 2021 budget. The purpose of this presentation will be to clarify this issue for the Assembly.

- 2021 Budget Meeting (tentatively) February 29,2020 at Lambda 1201 W. Clay St., Houston, TX. The proposed budget will be presented at April Area Assembly and voted on during July Area Assembly. This is an attempt to get the proposed budgets to the groups prior to actual vote.
- Archives moving to intergroup; modifications to the facility will add an additional \$178/month to rent for the first year.
- The Gratitude Funds of \$2,489 will be dissolved as follows: \$500 returned to District 40 and the remaining \$1989 will be deposited in the General Fund.

The meeting was adjourned – Our next scheduled meeting February 15, 2020 at 10:00 am.