

AREA FINANCE COMMITTEE MEETING
SECRETARY'S REPORT
July 13, 2019

Meeting began at: 4:30 pm with Serenity Prayer.

Attendees:	Michelle H – Chair	Meece' T – Secretary	Elizabeth G – Alt Secty.
Stephanie O., IT Chair	Kris H. – Alt Del	Betsy G – Past Delegate	Doug C.
Troy B. – Delegate	Doug D.	Deborah B. – Area Secty.	Christina S., Alt. Area Chair
Ron S. – Area Treasurer	Cynthia B - Alt Treas.		

Committee Purpose: This committee prepares the budget for the following fiscal year. This is done with the Budget Committee comprised of the Area Treasurer, Finance Chair and any assembly member requiring funding for approved Area service work. Also, we study and review the needs of the Assembly as a whole, as they relate to income and expense; with an aim to insure a healthy, but practical Area financial status that honors the intent of the Seventh Tradition on self-support.

Introductions – 13 attendees.

Tradition Four - was presented by Betsy G.

Chairperson's Report:

- Monthly Zoom meetings announced, link will be placed on website
- Finance webpage updates are being compiled; this will be our main source of communication to the Area
- Received bank statements from Treasurer for verification
- Attended D70 Service Workshop and gave a presentation about the committee
- Emailed all DCMs/MCDs regarding committee presentations
- Discussed the committee's drop box and tracker
- Reviewed AA Guidelines on Finance
- Researching Committee Purpose statement; origin
- Prepared for proposed 2020 budget vote
- Prepared for Finance Committee Meeting Agenda

Ongoing Business:

- Discussed presentations (short/long) being a means of interactive with the fellowship and increased transparency.
- Betsy G. still working on Finance Committee group email
- Dropbox tracker update – please review and commit to an action item
- Webpage updates are in progress; adding zoom link, AA Guidelines and Artwork.
- Discussed 2020 proposed budget vote, Chair has not had any questions nor concerns from the Assembly

New Business:

- Discussed gratitude dinner funds, determined the Area Assembly should decide how the funds are to be used.
- The Finance Committee reviewed AA Guidelines - Finance.
- The Finance Committee Dropbox folder will be updated with new item(s) again, please go into drop box and commit to moving the committee forward; remember there are no deadlines we will complete each item without urgency but in a natural progression.
- The review of all Hotel contracts for Assemblies and Conventions will be added to the tracker
- Discussion of the management of SCAP funds led to a decision to present a motion for changing the PNP specifying that the committee will not manage SCAP funds beyond holding the funds until a SCAP chair has been voted into office.
- Betsy G working on the "Finance Committee" email so that we can share Agendas, Minutes and Current Events relating to our committee quickly.

The meeting was adjourned – Our next scheduled meeting August 17, 2019 at 10:00 am.