

AREA FINANCE COMMITTEE MEETING
SECRETARY'S REPORT
APRIL 13, 2019

Meeting began at 4:30 pm with Serenity Prayer.

Attendees:

Michelle H – Finance Ch	Meece' T	Christina S. – Alt. Area Chair
Betsy G – Past Delegate	Elizabeth G.	
Reino – DCM District 40	Doug	
Gus H – Past Delegate	Ron S. – Area Treasure	
Paul M – Past Delegate	Rick M – Area Chair	

Committee Purpose: This committee prepares the budget for the following fiscal year. We study & review the needs of the Assembly as a whole, as they relate to income and expense; with an aim to insure a healthy, but practical Area financial status that honors the intent of the Seventh Tradition on self-support.

Introductions - of all committee attendees, positions and committee roster sign-up.

Tradition One - was presented by Meece' T.

Chairperson's Report: Michelle H., the Finance Committee Chair, gave the following contact information: **(CELL) 281-727-6069, (SETA) finance-chair@aa-seta.org and (HOME) chelle.hartmann@comcast.net.**

- The committee chair stated she has kept an ongoing list of various Assembly member's concerns and suggestions to be addressed by the Finance committee.
- The Chair would like the Area Finance Committee to be "healthy" and to remove any "fight, flight & defend" attitudes.
- The Chair reported the overall 2020 proposed budget meeting was a success and finished in 2.5 hours.
- The 2020 budget was submitted to the Area Chair, Area Alt. Chair & IT Committee in preparation for April's Quarterly Assembly. The Area will vote on the final 2020 budget in July's Quarterly Assembly. All the appropriate documents can be found on the SETA website – standing committee section – Finance.
- The Committee Chair attended District 81 monthly meeting with the Delegate, Alt. Delegate, Chair, Alt. Chair, And Treasurer for questions, answers & comments session. According to the Finance Chair this was very well represented. The overall theme with regards to the Area was to not let things fall through the cracks and attend to more research as well as learning from our experiences.

New Business:

- Previously, the following positions were held by the Treasurer and Alternate Treasurer. The finance committee chair has decided to have both the Alternate Finance chair and Secretary positions to be filled from within the Finance Committee.
- Meece' T. stood for the Alt. Chairman position. Betsy G & Troy B-D addressed concerns of anyone having two voting positions within the Area. However, Michelle H reported she has not missed an Area Assembly in the past 14 years of service whereas this would not be an issue. She stated the Finance committee would benefit with having Meece' T. as Alt. Chairperson in this current rotation. A previous Finance Chairperson also expressed interest in standing for the Alternate position, however, the committee was concerned with his inability to stand for Finance Chair next term. *Troy B-D made a motion to table this discussion until the next scheduled meeting.*
- Michelle addressed the need for monthly Zoom meetings, except in the months of SETA Assembly and the use of an action item tracker to ensure the committee will address the current concerns of the Assembly. Betsy G. stated best days available for Zoom meeting are either Monday evening or Saturday afternoon. *The date was set for Saturday, which worked best for the Treasurer; the time has yet to be determined by the committee chair.*
- Last item of discussion was how to fully fund the Area Delegate to attend the General Service Conference as requested by GSO and in accordance with the Area's policy and procedure manual. The total amount to fully fund the Delegate is \$6500. GSO is requesting \$1800 as the minimum amount of funds to send a Delegate. Christine S. made a motion to send \$5260.14 from the balance year end Dec 2018. *The motion passed and the committee will direct the treasurer to send a check for the above amount.*

The meeting was adjourned.