

Minutes
SETA CPC Committee Meeting
July 13th, 2013
4:30pm

Meeting facilitated by Kathleen T.

1. **Opened** with the Serenity Prayer
2. **Introductions** – Joan, Ford, Steve, Troy, Michelle and Kathleen
3. **Minutes from 6.3.13** – Approved by unanimous consent
4. **Financial Report** – No changes since last meeting. Copy distributed.
5. **Old Business**
 - a) Goals for 2013
 - Spectrum (Daniel)
 - HCC Coleman Campus (Daniel)
 - Nursing Schools (Daniel)
 - Training Hospitals (Kate)
 - Military (Michelle) – Michelle matched military agency/facility to area districts
 - Child Protective Services (Michelle)
 - Parole & Probation Officers (Michelle) – Steve shared his intention to contact a District 31 office (on Tidwell), as well as a Montgomery County office. The members present voiced encouragement for him to proceed.
 - b) Table Display – Troy presented a draft table display that would allow for an effective display from different heights. As the draft uses GSO material, approval would be needed from GSO. The members present voiced admiration for the design and encouragement for him to continue. The committee decided to delay decision.
 - c) Business Cards – Troy presented a draft business card to use for mail-outs and presentations. The back of the card provides space for personal contact information. The card was modified by consensus (removing AA-SETA.ORG). Troy presented printing costs from two sources:
500 count Printwater - \$32.95
 Shilo - \$50.00
Troy intended to also check pricing from Vistaprint. The committee voted to empower Troy to make the agreed upon changes and have 500 business cards printed.
 - d) District 90 Request – District 90 has requested members on the CPC committee provide information at a district meeting.
 - e) CFC Collaboration – The CFC committee is requesting that the CPC committee reach out to TDCJ administrators (e.g. Wardens) to facilitate their work in area prisons.
6. **New Business**
- 9) **Announcements**
 - a. Next meeting will be on August 5, 2013 at 7:30pm at 303 Jackson Hill, Houston
 - b. Spectrum (10/4)
 - c. Gratitude Dinner (11/17)
- 10) **Closed with Responsibility Statement**